



**KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS**  
**Department of Professional Licensing**  
**RECIPROCITY AND CREDENTIALING COMMITTEE MEETING AGENDA –**  
**October 11, 2023 @ 11:00 a.m.**

A special meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Wednesday, October 11, 2023, at 11:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair

Karyn Hascal, Vice Chair

Robert Durham

DEPARTMENT OF PROFESSIONAL LICENSING

Lisa Traylor, Board Administrator

Daniel Leffel, Board Attorney

CALL TO ORDER

Mr. Cesario called the meeting to order at 11:03 a.m.

Discussion of RFP Process

- There were some discussions about the RFP process works and how to implement it.
- Mr. Leffel stated that he would follow up with our finance department to gather notes on the process at the next scheduled board meeting.

Discussion of role for DPL Staff

- The board discussed allowing DPL to approve CEU, Re-Examination, TCADC, TRADPSS, removal of supervisors, and supervision annual documents in between board meetings.
- A motion was made to allow DPL to approve CEU applications by Mrs. Hascal. The motion was seconded by Mr. Durham, and the motion carried unanimously.
- The board stated that they would discuss with the full board to allow DPL staff to approve the rest at the next scheduled board meeting.
- A motion was made to allow DPL staff to put the credentialing applications on the ADC website by Mrs. Hascal. The motion was seconded by Mr. Durham, and the motion carried unanimously.

Next Meeting Date

- Next meeting date set for October 20<sup>th</sup>, 2023, at 9:00a.m. to review remaining electronic applications.

ADJOURN

Mr. Durham made a motion to adjourn at 12:01p.m. Mrs. Hascal seconded, and the motion carried unanimously.